Property Valuation Services Corporation

Manufactured Home Transfer

Please complete all fields to update ownership. Incomplete information may result in rejection of transfer.

Owner Information

Previous owner (*Seller*) _____

Mailing address *(if known)* _____

Phone number _____ Email _____

New owner (*Purchaser*) _____

Mailing address _____

Phone number _____ Email _____

Was this a family sale? *(i.e. between grandparent, parent, sibling, child, spouse)* ☐ YES ☐ NO

Assessment Account and Land Information

Assessment Account Number (AAN) for manufactured home _____

Location at time of sale *(civic address)* _____

Will the manufactured home remain at this location after the sale? ☐ YES ☐ NO

If NO, location after sale *(civic address)* _____

Is this location in a Manufactured Home Park (i.e. land-leased community)? ☐ YES ☐ NO

If YES, name of Manufactured Home Park? _____ Lot # _____

If NO, name of land owner? _____

If NO, Assessment Account Number (AAN) of land? _____

**Please note: for new accounts on land outside of a Manufactured Home Park, the land owner (not the manufactured home owner) will be the "assessed person" respecting the manufactured home for the purposes of assessment and taxation.*

Signature of land owner _____ Date _____

Manufactured Home Information

Date sold _____ Sale price _____

Year _____ Make _____ Model _____ Serial # _____

Size _____ Ft (W) _____ ft (L) Number of bathrooms _____

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Covered Porch	☐ YES ☐ NO	If YES	_____ ft (W)	_____ ft (L)	
Sunroom/Porch	☐ YES ☐ NO	If YES	_____ ft (W)	_____ ft (L)	
Shed	☐ YES ☐ NO	If YES	_____ ft(W)	_____ ft (L)	
Deck	☐ YES ☐ NO	If YES	_____ ft (W)	_____ Ft (L)	
Heat Pump	☐ YES ☐ NO				

Authorization

This form is being submitted by *(name and contact information)* _____

on behalf of _____ ☐ Purchaser ☐ Seller

Signature _____ Date _____

Please attach a copy of the Bill of Sale.

Submit completed forms to PVSC by email or mail at:	Questions? Contact PVSC:
Email: inquiry@pvsc.ca **Mail:** 6 – 15 Arlington Place, Truro NS, B2N 0G9 **Note:** As of January 1, 2027, PVSC no longer sends or receives documents by fax.	**1-800-380-7775** (within North America) **1-902-893-5800** (outside North America) www.pvsc.ca