

Meeting minutes

Board of Directors

May 26, 2017

Time: 1:00 pm – 2:00 pm

Attendees

Jimmy MacAlpine, Greg Keefe, Mike Dolter, Darren Bruckschwaiger, Michele McKenzie, Jane Fraser, Alex Morrison, Jim Spurr, Betty MacDonald

Absent

Clifford Hood, Connie Nolan

Staff Attendees

Kathy Gillis, Russ Adams, Meredith Buchanan, Kim Ashizawa

1. Funding for Service Developments

K. Gillis reviewed the *Funding for Development of Mass Appraisal Service Offering* with the objectives to gain a motion from the Board to approve:

- Updating the Capital Fund Policy to allow access to the Technology Advancement Fund for purposes of organizational development in support of the strategic plan objectives.
- Funding from the Technology Advancement Fund be allocated from the Mass Appraisal Service Offering Development project.
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Background - the Board of Directors approved the 2017-2020 Strategic Plan at the February 2017 meeting. The vision of the plan by 2020 is that PVSC will transform its business to provide property assessment services outside of Nova Scotia.

To support the organizational goals for the first year of that plan, fiscal 2017, the organization requires financial resources that will help define and build out the mass appraisal offering.

Motion: Board approve updating the Capital Fund Policy to allow access to the Technology Advancement Fund for purposes of organizational development in support of the strategic plan objectives. Moved, M. Dolter, seconded G. Keefe. **Approved.**

Motion: Board approved \$500K to be released from the Technology Advancement Fund to fund the Mass Appraisal Product Offering based on the proscribed gates with approval at each funding gate. Moved D. Bruckschwaiger, seconded M. McKenzie. **Approved.**

The board was also briefed on a technological advancement request from the Property Data Exchange (PDX) program. This advancement requires authorization from the Board to release \$30K from the Technology Advancement Fund for upgrades to the PDX.

Motion: Board approve \$30K to be released from the Technology Advancement Fund to fund the PDX advancement. Moved, B. MacDonald, seconded, J. Fraser. **Approved**

Action: M. McKenzie requests a review of the PDX business case and an update at the next Quality & Client Service committee meeting.

Adjourn