
Meeting Minutes

Meeting: Board of Directors

Date: July 23, 2015

(Via Phone)

Attendees

Jimmy MacAlpine, Russell Walker, Raymond Tynes, Alex Morrison, Betty MacDonald, Brian Cullen, Kevin Saccary, Doug Sabeau

Regrets

Michele McKenzie

Staff Attendees

Meredith Buchanan & Chris Doucette

The Chair, Jimmy MacAlpine, called the meeting to order.

1. **Review of Agenda**

The draft agenda was reviewed for any additions or deletions.

**Moved by Russell Walker, seconded by Kevin Saccary that the agenda be accepted.
Motion carried.**

2. **Review of Board Recruitment Results**

Jimmy MacAlpine provided an update on the Board Recruitment process. The Governance Committee met on July 22, 2015 to review the applications submitted for current Board vacancies. At the meeting Andrea Forbes from Knightsbridge Robertson Surrette reviewed the process and the applications that were received. Currently, three vacancies exist – one representing the Union of Nova Scotia Municipalities (UNSM) Town position, one representing the Association of Municipal Administrators (AMA) Town position and one representing the AMA Regional position. A Board Recruitment package has been prepared, which includes a summary of the recruitment and review process, an overview of the candidate ratings, applications received for current vacancies, and the current Board competency inventory.

Moved by Alex Morrison, seconded by Russell Walker that the Board Recruitment package be provided to the UNSM as presented. Motion carried.

3. Board Communication re Email Inquiries

The Board Chair reminded Board members of the process for responding to email inquiries – all inquiries should be immediately forwarded to the CEO and Board Chair, who will respond on behalf of the Board.

Meeting adjourned