

**Property Valuation Services Corporation
Board of Directors Meeting
Minutes
July 12, 2012
Via Conference Call**

Board Attendees

Russell Walker

Bobby McNeil

Darren Bruckschwaiger

Betty MacDonald

Amanda Whitewood

Lloyd Hines

Greg Herrett

Carroll Publicover

Mervin Hartlen

Doug Sabeau

Regrets

Billy Joe MacLean

Sandy Hudson

Kevin Malloy

Staff Attendees

Kathy Gillis

Russ Adams

Shannon Veinotte-Peterson

The Chair, Russell Walker, called the meeting to order.

1. Review of Agenda

**Moved by M. Hartlen, seconded by D. Sabeau that the agenda be accepted.
Motion carried.**

2. 2011/12 Annual Report

Staff presented the final draft of the March 31, 2012 Annual Report (2011/12 Fiscal Year). There were no revisions suggested to the draft. Upon approval staff will proceed with the publication process to release the report by August 1st.

Moved by C. Publicover, seconded by L. Hines, that the Board of Directors approve the March 31, 2012 Annual Report. Motion carried.

3. Succession Planning

K. Gillis noted one of the CEO goals is to update the corporate succession plan. It is prudent for all corporations to maintain such a plan. PVSC has engaged consultant F. MacLean to assist in the review. It will include interviews with Board members (to be arranged by T. Williams). He will also consider the strategic direction of the organization and focus on client service as a context for current and possible future states of organizational structure.

4. Meeting with the Minister

The Chair reported on his recent meeting with the Minister of SNSMR. A follow up meeting will be scheduled later in the summer.

**Meeting adjourned
Next Meeting – Sept. 7, 2012**