

**Property Valuation Services Corporation
Board of Directors Meeting – via teleconference
Minutes
February 11, 2011**

Attendees

| | | |
|--------------------|-----------------------|-------------------|
| Jimmy MacAlpine | Darren Bruckschwaiger | Rick Farmer |
| Carroll Publicover | Russell Walker | Billy Joe MacLean |

Regrets

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|------------------|----------------|--------------|
| Kevin Malloy | Cathie O'Toole | Lloyd Hines |
| Amanda Whitewood | Doug Sabean | Sandy Hudson |

Staff Attendees

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| Kathy Gillis | Russ Adams |
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1. Review of Agenda

The agenda was reviewed – no additions / deletions.

2. Resignation from the PVSC Board

The Chair advised that R. Brideau has resigned as CAO of the Town of Wolfville to accept a position with MacKenzie County, Alberta, and is therefore resigning from the PVSC Board. The Chair noted the Board thanks Roy for his service with the Board.

3. Governance Committee Report and Recommendation

The Governance Committee recommends the following composition of PVSC Board committees:

Governance Committee

Jimmy MacAlpine – Committee Chair
Amanda Whitewood
Carroll Publicover
Kevin Malloy
Sandy Hudson

Audit & Finance Committee

Russell Walker – Committee Chair
Doug Sabean
Billy Joe MacLean
Roy Brideau (*now vacant position*)
PVSC Chair – *ex officio* – Jimmy MacAlpine

Quality & Client Service Committee

Darren Bruckschwaiger – Committee Chair
Cathie O'Toole
Lloyd Hines
Rick Farmer
PVSC Chair &/or Vice-chair – *ex officio* – Jimmy MacAlpine &/or Russell Walker

The Governance Steering Committee is comprised of the President of the UNSM (currently Billy Joe MacLean), the Deputy Minister of SNSMR (currently Kevin Malloy), and the Chair of PVSC (currently Jimmy MacAlpine). It meets as required and functions as the governance connection between the respective entities for clarity of governance roles, responsibilities and best practices. It is also the committee that will discuss governance change recommendations with the Province that the entities wish to recommend.

Moved by B.J. MacLean, seconded by C. Publicover that the PVSC Board adopt the committee membership as presented. Motion carried.

**Meeting Adjourned
Next Meeting – April 1, 2011**