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# Meeting minutes

**Meeting: Board of Directors (Conference Call)**  
**Date: February 22, 2013**

**Attendees**

Russell Walker, Lloyd Hines, Bobby McNeil, Amanda Whitewood, Brian Cullen, Alex Morrison, Raymond Tynes

**Regrets:**

Darren Bruckschwaiger, Greg Herrett, Doug Sabean, Betty MacDonald, Billy Joe MacLean

**Staff Attendees**

Kathy Gillis, Dwayne Phillips, Kim Ashizawa, Grace Chitate

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The Chair called the meeting to order.

**1. Review of Agenda**

The draft agenda was reviewed – additions to the agenda included Collective Bargaining and Board of Directors pictures – March 28, 2013.

**Moved by L. Hines, seconded by R. Tynes that the agenda be accepted. Motion carried.**

**2. Review of the Minutes**

The draft minutes of November 30, 2012 were reviewed.

**Moved by L. Hines, seconded by A. Whitewood that the minutes be approved. Motion carried.**

**3. Reports from Committees**

**Governance Committee**

Recommendations were presented by the Governance Committee with regard to the membership for the standing committees of the PVSC Board of Directors. The recommendations were reviewed and approved by the Board.

**Moved by B. McNeil, seconded by A. Morrison that the membership presented by the Governance Committee for the Board's standing committees be accepted. Motion carried.**

## Audit & Finance Committee

### a. Quarter Three Financials

Grace Chitate reviewed the financials for the Third Quarter ended December 31, 2012, which were reviewed in detail with the Audit & Finance Committee (February 21, 2013). The Corporation is operating within the approved budget, and the overall picture looks good going into the fourth quarter. There are budget savings as a result of staffing vacancies.

#### **4. Collective Bargaining update**

Bargaining Team met with Union Feb 5, 6, & 7<sup>th</sup>, and reached a 3 year deal which would be effective April 1, 2013 to March 31, 2016.

Union vote is underway.

A question was raised as to whether the collective agreement requires Board of Director approval. There was discussion and agreement that collective bargaining is a management function and BoD approval was include as part of the budget approval process for 2013/14.

Staff will provide a collective bargaining process outline in order to help clarify mandate and provide to Governance Committee on April 24, 2013 for review.

Next meeting March 28, 2013.

**Meeting adjourned**