

AUTHORIZATION FOR PROPERTY ASSESSMENT FILE ACCESS
(This for to be used only by Owner or Authorized Property Management Company)

I/we, the undersigned authorize the following to receive information to assist the representative while acting on our behalf relating to our property assessment account(s) noted below.

Company / Person providing authorization	
Company Name (if applicable)	
Authorizing as: (Owner / Property Management Company) *	
Name	
Position / Title	
Contact Number	

*If authorization is provided by a property management company, then supplemental authorization from the owner is required to confirm that authorization has been given to act on their behalf.

Any information released pursuant to a request by my/our agent or representative should be forwarded to:

Representative(s) being provided with authorization	
Representative /Firm name	
Full Mailing Address	
Email	
Telephone Number	

Assessment Account Number(s)	Property Location(s)

(If an additional page(s) listing multiple account numbers and locations is attached, please date and initial the page(s).)

By providing authorization, the representative noted above is authorized to receive the below (checked) items in relation to my/our assessment accounts which would normally only be released to the property owner:

- All Matters (including subsequent items) **
- Replying to PVSC requests, including requests pursuant to s.19 and s. 20 of the *Assessment Act R.S. c. 23, s. 1*
- Review of assessment account(s) and value(s)
- Appeal of assessment(s)

**If All Matters is selected the Authorized individual will have full access to account in the same manner as an owner. If All Matters is not selected the authorized person will have access to only items that are needed to support the activities authorized.

This authorization is valid:

- Until notified otherwise in writing by the person(s) providing authorization (includes past and future tax years) ***
- Until the following: _____
- For the following Tax years: _____

***To protect owners privacy Property Valuation Services Corporates requests a new authorization form every 3 years starting in 2019 for the 2020 tax year.

Property Valuation Services Corporation reserves the right to periodically contact property owners respecting status of agency. You may request to speak to an assessor at any time to discuss your assessment account.

If this form is being signed on behalf of a corporation or any other entity (i.e. society, association etc.), I/we confirm by signing that I/we have authority to bind the corporation or entity.

Signature

Date