

Nova Scotia Assessment Management Board
Minutes
February 25, 2005

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|-------------------|----------------|-----------------|-----------------|----------------|
| Attendees: | Russell Walker | Amery Boyer | Regrets: | Charles Crosby |
| | Lloyd Hines | George McLellan | | John Prall |
| | Ken Simpson | John Cameron | | |
| | Bob McNeil | Kathy Gillis | | |
| | Delphis Comeau | Tracy Williams | | |

1. Minutes of Previous Meeting

- These were approved, without amendment.
- John Cameron will continue as the Interim Chair. The UNSM agreed to extend the membership of its representatives for the 18 month term.

2. Housekeeping

- It was concluded that the membership per diem would be based on the current UNSM rates. This would be an interim rate for the 18 month period and pertains only to the elected officials.

3. Bill 40

- A summary document of the Bill 40 legislation and provincial cap program was reviewed.

Note: The impact of Bill 40 needs to be amended to show CBRM as one municipal unit.

4. PAIP Program

A summary document on PAIP was reviewed. It is anticipated that the PAIP program will become integrated with the regular operations. The Board gave approval in principle to proceed with PAIP for 2005/06. It will be funded at \$250,000 and the hand held pilot will be reviewed and reconsidered under the IT expenditure.

5. Revenue Opportunity

- A request for information on revenue received from the Nova Scotia Property Records Database (NSPRD) was provided. Kathy passed along an explanation from the Registry and Information Management Services (RIMS) Division which described the following: \$600,000 is received from the sale of data from the NSPRD - overall \$1.8 million is received for all products and services (mapping). This revenue is reinvested in the development and maintenance of the databases used for the primary mapping.
- In conjunction with the request for information, a presentation on the Automated Valuation Modelling (AVM) system was provided which outlines a potential revenue opportunity. This would include a partnership with the Municipal Property Assessment Corporation (MPAC) in Ontario

for the sale of “real time” assessment. The Board approved the exploration of the opportunity and would like something more definitive as to how this would work.

6. Budget

- A preliminary Estimate for 2005/06 was reviewed.

The changes are as follows:

- . 2.9% retro for non bargaining unit (for 04/05) will be removed from 05/06 Estimate.
- . 50% for postage, professional services and printing will be removed from 05/06 Estimate and placed on Cap budget - Cap budget to be removed from operational budget, municipal units will not be billed for Cap expenditures.
- . Data processing estimate will be \$447,000
- . PAIP will be adjusted to \$250,000.
- . A revenue component will be added to budget.
- . Extraordinary litigation will show as non-recoverable.
- . IT will be changed to \$750,000.
- Once the budget is approved there will be a regular monthly update on the status.

7. Communication

- The Chair, with Ken Simpson and Mayor Crosby (or an alternate UNSM member) will meet with the Deputy Minister in 2 weeks. Regular updates will be scheduled. Communications need to be held with municipal units in the near future, particularly to deal with 2005/06 budget approval and billing.

8. Training

- Training for the Board will not be undertaken at this time.

9. Municipal Outreach

- A document outlining a 3 level approval to enhance municipal Communications was reviewed. The Board is endorsing this program for round table discussions, survey and regional follow-up.

Meeting Adjourned
Next Meeting - March 24, 2005