

**Property Valuation Services Corporation
Board of Directors Meeting
Conference Call
Minutes
October 21, 2011**

Board Attendees

Jimmy MacAlpine
Carroll Publicover
Darren Bruckschwaiger
Amanda Whitewood
Russell Walker
Betty MacDonald

Bobby McNeil
Sandy Hudson
Kevin Malloy
Billy Joe MacLean
Greg Herrett

Regrets

Lloyd Hines
Doug Sabeau

Staff Attendees

Kathy Gillis
Russ Adams
Tracy Williams

1. Review of Agenda

Agenda was reviewed and approved.

2. Review of the Minutes

The draft minutes of July 15, 2011 were reviewed.

Moved by B. J. MacLean, seconded by D. Bruckschwaiger that the minutes be accepted. Motion carried.

3. Budget / Plan for 2012/2013

R. Adams reviewed the draft budget as presented to the Audit and Finance Committee (October 20, 2011). The Committee is recommending approval of the draft plan and budget for 2012/13. The presentation consisted of the organization's strategic goals/focus, 3 year operating and 5 year capital budget forecast. The proposed 2012/13 budget does not increase over the 2011/12 budget and remains at \$17.1million. However, the UNSM has been notified by the Minister that commencing in the fiscal year 2012/13 the PVSC will be charged for the Nova Scotia Utility and Review Board (UARB) costs associated with Assessment appeals. The current amount that has been communicated for this charge is \$330,000 but the exact formulation of this cost is not yet clear to the PVSC. While the PVSC seeks clarification on this issue, the municipalities will be notified at the UNSM annual meeting of this possible charge in excess of the PVSC budget.

It was noted a letter has been prepared and sent to K. Malloy as Deputy Minister of Service Nova Scotia and Municipal Relations (SNSMR) from the Board Chair requesting that costs, as per the Government's decision to recover costs from the

PVSC for work associated with UARB, be clearly articulated and rationalized as per the estimated cost previously received.

Moved by R. Walker, seconded by B. J. MacLean that the 2012/13 budget and plan be accepted as presented. Motion carried.

4. Single Address Initiative (SAI) Update

The project is moving along nicely. The mailing address service implementation target is November 2011, and the civic address service implementation target is April 2012.

In terms of the Property Innovation Council governance structure, Joe McEvoy has been appointed Director of Property Innovation Services.

As part of the SAI communications strategy a video has been produced explaining the benefits of the project from the perspective of the stakeholder participants. It will be shown at the UNSM fall conference. The video outlines the Property Innovation Council and the SAI project – telling the story of the Council and today's challenges among land service agencies and a new approach. K. Malloy and J. McEvoy will be the presenters at the UNSM Conference.

5. Funding Formula

The PVSC Board Chair received a letter from a municipal unit regarding forestry tax. The Governance Committee is recommending the letter will be forwarded to the UNSM for consideration.

Moved by C. Publicover, seconded by B. McNeil that the letter be forwarded to the UNSM for consideration be accepted. Motion carried.

6. CEO Evaluation (2010)

An *in camera* Board discussion was held regarding the results of the CEO's evaluation.

**Meeting adjourned
Next Meeting – November 25, 2011**